

## INTERNATIONAL EXCHANGE PROGRAM

### Where can I go?

For a list of international exchange partners, see the public website's [Affiliations page](#). (Please note that students applying to Parsons Paris or ISD Naples will be required to pay additional fees charged by those institutions.)

### Who can apply?

Students who have successfully completed their first year at the Academy can apply. Applicants should be above-average students who will be undertaking second-year units in their degree program at the time of the exchange.

### Steps in the application process:

1. Submit an Application for Exchange form, available in the 'Forms' section of this manual or from the Registrar's Office.
2. The application will be considered by the Student Progress Committee.
3. If the application is approved by the SPC, the Head of Academic will contact the nominated exchange institution.
4. The exchange institution will consider the application and either agree in principle or decline.
5. Some institutions also require a direct application and folio presentation. The Head of Academic will advise you of any further action required.
6. You will meet with the Academy's Head of Studies to plan units of study to be undertaken at the exchange institution.
7. The Academy will contact the exchange institution for agreement to study selected units.
8. You will be notified of the result and any action required.
9. You arrange airline tickets, visa, etc.
10. Go, study, enjoy!
11. Send monthly progress reports to the Academy.
12. Give a talk/presentation to the student body on your return.
13. You and/or the Academy will receive your results from the exchange institution. The Academy will credit these to equivalent units in your Bachelor of Design Arts.

### Note:

- Your tuition fees at the Academy cover the tuition fees at the host institution.
- The Academy may be able to assist by providing some funds towards your travel expenses.
- If you have further questions please contact the Registrar's Office.